



VENDOR APPLICATION

McGroarty Arts Center

19th Annual Holiday Craft Faire

APPLICATION DEADLINE: Friday, November 4, 2023 by 4:00 PM

Event Dates: Saturday, **December 2nd**, 10-5pm and

Sunday, **December 3rd**, 10-4pm

Please read our vendor FAQ online – visit www.mcgroartyartscenter.org. Still have questions? Contact MACArtCraftFaire@gmail.com or call our office: (818) 352-5285. Submit your completed application by mail or by email. **Please make sure your email and phone number are legible. YOU CAN NOW PRE-REGISTER, READ BELOW!**

All vendors are required to submit a seller permit number and display a seller's permit during event. You can obtain a permit easily, online at <http://www.boe.ca.gov/formspubs/pub111/>

Name _____ E-mail _____

Mailing address _____

Phone # _____ Approximate price range of merchandise(low) \$ _____ (high) \$ _____

Describe the items you wish to sell _____

Will you need electricity for your booth space? Yes / No

Space selection/preference:

***Rank three preferred booth locations, we will do our best to accommodate your first choice.**

Note: *** THESE PRICES INCLUDE BOTH DAYS *******

Outdoor					
3 Preferences		Size	Quantity	Price	
<input type="checkbox"/>	Premium Corner Space	10' x 10'	4	\$ 275.00	Under our 40'x20' canopy, electricity
<input type="checkbox"/>	Premium Space	10' x 10'	4	\$ 250.00	Under our 40'x20' canopy, electricity
<input type="checkbox"/>	Standard Space	10' x 10'	9	\$ 225.00	Must bring own canopy. We can arrange rental if needed. Must order ahead.
Indoor					
<input type="checkbox"/>	Small table	4' x 2.5'	3	\$ 150.00	Includes 1 table and 2 chairs
<input type="checkbox"/>	Medium table	6' x 3'	13	\$ 200.00	Includes 1 table and 2 chairs
<input type="checkbox"/>	Long table	8' x 4'	3	\$ 250.00	Includes 1 table and 2 chairs
Optional	Accessories				
<input type="checkbox"/>	Medium table with two chairs	6' x 3'		\$ 40.00	Must order ahead
<input type="checkbox"/>	Canopy	10' x 10'		\$ 60.00	Must order ahead

Submission checklist:

- I have included color photos of my merchandise (please indicate how photos are being sent)
- The photos are available on my website: _____
- The photos are attached to my application.
- The photos have been emailed to MACArtCraftFaire@gmail.com (Subject: MAC VENDOR, jpg images less than 700K each)
- I have read and understand the Vendor Guidelines included in the Vendor FAQ on the McGroarty Arts Center website.** I understand that if I do not abide by the Vendor Guidelines, The McGroarty Arts Center may ask me to vacate my booth space. I agree to allow my photos to be used for advertising purposes on the McGroarty website, Facebook, etc.

Applicant Signature _____ Date _____

Sellers permit number _____

For office use only:	Date recd.	# assigned	table loc	A <input type="checkbox"/> W <input type="checkbox"/> <input type="checkbox"/>
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